

DAKOTA ROSE SHAN-WEI CHEN

Athens, Georgia | (678) 425-8198 | dakotarosechen@gmail.com | dakotarosechen.com

Education:

Bachelor of Arts in Musical Theatre August 2022 - May 2026 Piedmont University

- 3.9 GPA
- Focus in Acting and Voice
- Dean's Scholar 2022-2026
- Awarded The Michael and Emily Robertson Kindness Award in 2025

Job Experience:

Costume & Set Shop Worker August 2023 - May 2026 Piedmont University

- Assisted professionals with costume sizing, costume fittings, cutting, pattern making, stitching, hemming, steaming, laundering, and alterations with design techniques.
- Performed repairs on damaged costumes, such as sewing tears or replacing buttons.
- Operated domestic sewing machines, steam irons, and steamers to create costumes for theatrical productions.
- Constructed, assembled, installed, maintained, and struck scenery and props for theatrical productions by building flats and platforms using Chop saws and Table saws, drills, and grinders under direction of the Technical Director.
- Utilized a variety of painting techniques to decorate the set under the direction of the Technical Director.
- Hung, wired, and focused various lighting instruments under the direction of the Technical Director.
- Followed OSHA protocols to ensure a safe working environment.

Character Performer December 2021 - Current Enchanted Events GA

- Portrayed and interpreted roles with speech, gestures, and body movements to entertain and inform audiences.
- Planned and organized party activities based on participant preferences and requests.
- Photographed events, parties, and portraits. Enhanced, retouched, and resized photographs using Lightroom.
- Performed repairs on damaged costumes, such as sewing tears or replacing buttons.

Marketing & Box Office Worker January 2025 - May 2026 Piedmont University

- Conducted interviews to obtain information, then crafted headlines, captions, and copy for promotional materials.
- Photographed special events, parties, and portraits, advising on appropriate poses, props, and background for each shot taken. Then, enhanced, retouched, and resized photographs using Lightroom.
- Used customer service skills to aid and assist with purchasing tickets for performances.

Tour Guide August 2022 - August 2025 Piedmont University

- Displayed strong public speaking and communication skills to facilitate high-quality guest tours.
- Described tour points of interest to group members, responding to questions and inquiries.
- Led strategic planning and execution of scheduling and meetings to enhance profitability and direct activities.

Manager June 2020 - July 2023 Zaxby's

- Exercised good judgment and decision-making in escalating concerns and resolving issues.
- Trained employees in additional job positions to maintain coverage of roles.
- Maintained adequate staffing to meet objectives within budget.

References:

Available upon request.